



North Devon Council

MeetingDate

Request for Waiver

1. NAME AND JOB TITLE OF OFFICER REQUESTING WAIVER:

Hannah Harrington, Place Manager (Town Centres)

2. TITLE OF PROPOSED CONTRACT:

Street Marshals

The proposed contract for the above will be between £5,000 and £74,999.99.

With this RFW I include a copy of the specification or brief which has been prepared for this contract and which details the goods, services and/or works which will be provided.

Specification Attached (and provide a brief description of the contract below):
This is set out in the attached specification. It continues the Street Marshall provision until the end of March 2024.

I can also confirm that the contract terms which will be used for this contract will be the Council's standard terms and conditions for goods and services or (where relevant) works or, where this is not the case, I have sought the approval of Legal Services to the alternative terms and conditions that I propose to use for this contract.

In accordance with the Council's Contract Procedures Rules, three alternative quotes should be obtained and the lowest quotation should be accepted.

I can confirm that I have sought advice from Legal Services and we have agreed that it is appropriate that this requirement be waived for the following reason(s):

*(Delete A, B **OR** C as applicable)*

A Obtaining three price quotes is not appropriate

B

NOTE: This form, and the decision, must be kept on file and properly recorded for audit purposes.

It is a legal requirement that details of the contract being procured pursuant to this RFW must be included on the Council's Contract Register. A copy of this RFW must be sent to supplyingndc@northdevon.gov.uk immediately following approval.



3. THE PROPOSAL IS TO AWARD THIS CONTRACT TO THE FOLLOWING SUPPLIER:

Gardant Security Limited

4. DETAIL

I can confirm that, despite non-compliance with the requirement to seek at least three quotes, the award of this contract to the above supplier will be best value for the Council for the following reason(s):

Strategy and Resources Committee, 04/09/2023, resolved that Contract Procedure Rules be waived and approval be given to enter a new contract from 01/10/2023 up to 31/03/2024 with the existing provider on the basis that they have been delivering the service for the last 9 months and have established trusted, invaluable contacts and relationships with NDC staff, Police, businesses and the wider community. The current provider has been delivering the service since November 2022 as part of the Safer Streets project and have therefore established strong relationships with partners. A new supplier would struggle to get the same point during the length of this contract.

Where quotes were received (option B or C above) please provide summary information below:

Quotation 1:

Does the quotation conform to the provided specification? Y

(If no, please provide detail)

Supplier Name: Gardant Security Limited

Quotation Price: £49,000

5. DECISION TO BE MADE BY: Head of Place, Property and Regeneration

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To be completed by Decision Taker:

6. REQUEST FOR WAIVER AUTHORISED BY DECISION TAKER?: Y

7. DECISION TAKER'S COMMENTS: In accordance with the decision made by Members at Strategy and Resources I agree that continuing with the existing supplier represents best value to the Council in these circumstances.

8. DATE OF DECISION: 29/09/2023

NOTE: This form, and the decision, must be kept on file and properly recorded for audit purposes.

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